

UNESCO Sponsored Traineeship Programme

Terms of Reference

GENERAL INFORMATION

Duration: 12 months

Location: Dakar, Senegal

Organizational Unit: UNESCO Office in Dakar

Supervisor: Ms Guiomar Alonso Cano, Chief of the Culture Unit

DESCRIPTION OF THE TRAINEESHIP

Under the authority of the Director of the Office and the supervision of the Chief of the Culture Unit UNESCO/West Africa, the intern will conduct researches and produce knowledge on the following themes:

1. Intangible Cultural Heritage in Education (Senegal, Burkina Faso, Mali, Niger)
2. Developing Cities and Heritage (Senegal, Burkina Faso, Mali, Niger)
3. Culture and Tourism: (Senegal, Burkina Faso, Mali, Niger)

It will include:

- Identifying scientific research and relevant press articles related to the themes;
- Mapping flagship programs implemented by Governments, bilateral cooperation and /or the United Nations system in these areas;
- Producing three thematic folders, which reflect a critical reflection in correlation with UNESCO's Culture Program and the 2030 Agenda;
- Meeting / contacting key stakeholders in the preparation of the folders and the gathering of information;
- Identifying relevant actions to implement by UNESCO in the targeted countries, as well as potential partners, in the light of the information collected;
- Producing communication tools and
- Presenting the results of the research.

REQUIRED QUALIFICATIONS

Education: Advanced University degree (Master's or equivalent)

Subjects: Culture, social and human sciences or a related field.

Language skills: Excellent command of French; Good knowledge of English

Competencies and skills:

- Results oriented, close attention to detail and quality of work;
- Experience research and ability to collect, synthesise and analyse information.
- Strong writing skills;
- Excellent coordination and interpersonal skills, ability and flexibility to understand the cultural and political environment and to work effectively in a team environment.

LEARNING OBJECTIVES

After the assignment, the trainee will have:

- Acquired an in-depth knowledge of UNESCO's program and activities related to Culture and development in a West African context
- Learnt how to deal with diverse stakeholders; and gained understating of the process of building local capacities of individuals and local institutions
- Attained Field project management including setting particular objectives and developing appropriate mediation, monitoring and evaluation mechanisms
- Gained solid working knowledge of the operations of an intergovernmental organization;
- Strengthened his/her analytical, communication and interpersonal skills.
- The opportunity to work with an assiduous and creative team.

ADDITIONAL INFORMATION

Such as background information and website.